

This Social Contract for Studio 411 is designed to foster a collaborative and inclusive environment in adherence to UC San Diego's Principles of Community under the Office of Innovation and Commercialization. By utilizing the university's podcast studio, users commit to creating a space that respects diversity, promotes equity, and upholds a sense of belonging for all.

### Principles of Community:

Users of the podcast studio pledge to uphold UC San Diego's Principles of Community, promoting respect, inclusion, and academic excellence. This includes:

- **Respect:** We will treat each other with civility and courtesy, valuing the diverse experiences and perspectives that each individual brings to the studio.
- **Inclusion:** We are committed to creating an environment that embraces diversity and fosters a sense of belonging for everyone, irrespective of background, identity, or viewpoint.
- **Integrity:** Users will conduct themselves with honesty and ethical behavior, promoting an atmosphere of trust and academic integrity.
- **Mutual Respect:** We recognize the importance of open dialogue and will engage in discussions with a spirit of mutual respect, even when opinions differ.

### Studio Etiquette:

**Scheduling and Access:** Users will adhere to the studio's scheduling policies, ensuring fair access for all. Any changes or cancellations will be communicated promptly.

- **Equipment Care:** Users will handle studio equipment with care, reporting any malfunctions or damages immediately.
- **Noise Control:** Users will be mindful of noise levels, minimizing disruptions to neighboring common areas.
- **Collaboration:** Users are encouraged to collaborate and share the studio space respectfully, allowing for diverse projects and creative endeavors.

### Security Monitoring:

The studio space is monitored by a security camera at all times. Any attempt to adjust or disable the camera is considered a violation of this social contract.

### Conflict Resolution:

In the event of conflicts or disputes, users commit to resolving issues through open communication and, if necessary, seeking assistance from studio staff.

### Consequences for Violations:

Violations of this social contract may result in temporary or permanent suspension of studio access. The severity of consequences will be determined based on the nature and recurrence of the violation.

### Acknowledgment:

By utilizing the podcast studio, users agree to abide by this Social Contract Agreement and to provide an on-air script read promoting Studio 411 when recording podcasts. We, the undersigned, understand the importance of creating a collaborative and inclusive space, aligned with UC San Diego's Principles of Community. Users acknowledge that UC San Diego and the Office of Innovation and Commercialization disclaim any responsibility for the content recorded at Studio 411. The University and its Office of Innovation and Commercialization shall not be held liable for any issues, claims, or consequences arising from the said content.

User's Name: \_\_\_\_\_

Date: \_\_\_\_\_

User's Signature: \_\_\_\_\_

Studio 411 Representative: \_\_\_\_\_

Date: \_\_\_\_\_

# Script Read

The following script is to be read on-air when guests are utilizing the podcast studio to record podcasts:

This podcast is being recorded at Studio 411 (pronounced "four-eleven") in the Design and Innovation Building, a free resource to the UC San Diego community.

To learn more, visit Studio 411 at [dib.ucsd.edu](http://dib.ucsd.edu).